

St Stephen's Ealing Provisional for annual meeting

Parochial Church Council of St. Stephen, Castle Hill, Ealing

ACCOUNTS FOR THE YEAR 2021

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STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2021

	Note	Unrestricted	Restricted	TOTAL FUNDS	
		Funds £	Funds £	2021 £	2020 £
INCOME AND ENDOWMENTS FROM					
Donations & legacies	2a	190,888	50,069	240,957	236,825
Other trading activities	2b	22,399	3,663	26,061	15,879
Income from investments	2c	4,467	-	4,467	86
Income from church activities	2d	11,410	414	11,824	7,669
TOTAL INCOME AND ENDOWMENTS		229,163	54,146	283,309	260,458
RESOURCES EXPENDED					
Missionary & Charitable Giving	3a	16,980	18,341	35,321	30,227
The Work of the Church	3b	108,952	4,066	113,019	108,263
Church Management & Administration	3c	82,270	23,266	105,536	118,439
TOTAL RESOURCES EXPENDED		208,202.74	45,673	253,876	256,929
NET INCOMING/EXPENDITURE		20,961	8,473	29,434	3,528
NET TRANSFERS		-	-		
NET MOVEMENT IN FUNDS		20,961	8,473	29,434	3,528
BALANCES BROUGHT FORWARD					
AT 1 JANUARY 2021		121,696	94,777	220,001	216,473
BALANCES CARRIED FORWARD					
AT 31 DECEMBER 2021		142,656	103,250	249,435	220,001

For the year ended 31 December 2021

	Note	2021 £	2020 £
FIXED ASSETS			
26 Drayton Gardens	1	94,777	94,777
Missional Housing Bond	1	5,000	5,000
		99,777	- 99,777
CURRENT ASSETS			
Debtors & prepaid expenses	5	22,892	5,901
CBF Deposit Fund		5,203	5,200
Bank balances	6	136,619	128,868
		164,714	- 139,969
LIABILITIES (less than one Year)			
Amounts falling due within one year			
Diocesan Interest Free Loan		4,000	4,000
Diocesan Interest Bearing Loan		-	-
Congregation Loan		5,000	5,000
Creditors & accrued expenses	7	2,056	2,744
		11,056	- 11,744
NET CURRENT ASSETS			
		153,658	128,696
LIABILITIES (over one Year)			
Diocesan Interest Free Loan		4,000	8,000.00
TOTAL NET ASSETS			
		249,435	- 220,473
FUNDS			
Unrestricted Funds			
General Fund	8	57,181	29,713
Designated Funds:			
Mission Fund		1,336	1,000
Maintenance Reserve Fund		31,291	15,047
Cottage Maintenance Fund		95	95
Special Purposes Fund		27,043	47,274
Support to People In Need		-	-
St. Lukes Fund		116,946	93,129
26 Drayton Gardens		94,777	94,777
		211,723	187,906
Restricted Funds			
	9	37,712	28,567
TOTAL FUNDS			
		249,434.88	216,473

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)) as amended by Update Bulletin 1, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

St Stephens meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The leadership team have considered the resources available and current plans. St Stephens is well placed to meet these activities and have adequate resources for the foreseeable future. Accordingly the PCC continues to adopt the going concern basis in the preparation of the financial statements.

Incoming Resources

Incoming resources are included in the Statement of Financial Activities (SOFA) when:

1. the PCC becomes legally entitled to the benefit of use of the resources;
2. their ultimate receipt is virtually certain; and
3. the monetary value can be measured with sufficient reliability.

Funds raised by the Bazaar, Jumble sales and similar events are reported gross.

Grants, donations and legacies are included in the SOFA when any pre-conditions preventing their use by the PCC have been met. For collections and planned giving this is when the funds are received.

Gift Aid and other tax claims are included in the SOFA at the same time as the cash donations to which they relate.

Rental income from the letting of church premises is recognised when the rental is due.

Investment income is accounted for when receivable.

The value of any voluntary help is not included in the accounts but is described in the annual report.

Expenditure and Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Grants and donations are recognised when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

Fixed Assets

Consecrated and benefice property of any kind is excluded from the financial statements by Sections 10(2) (a) and (c) of the Charities Act 2011. All expenditure on such property, whether improvement or maintenance, is written off in the year it is incurred. The buildings are insured for £1,725,000 and contents for £175,000. Such buildings include the Church, Church Centre and Church Cottage.

The movable church furnishings are capitalised at cost and depreciated over their useful economic life other than where insufficient cost information is available. In this case the item is not capitalised, but all items are included in the Church's inventory in any case.

No value is placed on any movable church furnishings that cannot be disposed of without a faculty, and which are regarded as "inalienable" property held on special trust on behalf of the PCC, and forming part of the consecrated property excluded from the financial statements by the Charities Act 2011.

Other tangible fixed assets are capitalised if they can be used for more than one year and cost at least £5,000. They are otherwise written off in the year of acquisition.

The house at 26 Drayton Gardens, currently occupied by a curate, is a freehold property valued at its purchase price in 1992. It is not depreciated as its estimated residual value is not less than its carrying value and it has an expected useful life in excess of 50 years, so any depreciation charge would be immaterial. It is maintained in good order and is insured for a rebuilding cost of £232,066.

During 2019, the PCC agreed to rollover a sum of £5000 for a further 3 years with the Missional Housing Bond Fund. The issue is unsecured but believed to be relatively low risk given the nature of the underlying assets (London housing stock). The Bond is operated by Affordable Christian Housing, ("ACH") a Christian housing association with over 20 years' experience in providing affordable housing to key Christian workers. It is registered with the Financial Conduct Authority and has charitable status. ACH followed FCA guidance in determining how to issue the bond. As an Industrial and Provident Society, ACH did not require FCA approval to issue the Bond.

Funds

Unrestricted funds represent the remaining income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use, or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the Annual Report.

Restricted funds are income funds that must be spent on restricted purposes and details of the funds held and restrictions provided are shown in the notes to the accounts.

Charitable Giving

The PCC has a long standing policy of allocating 10% of regular income (stewardship, tax refunds, cash collections and gift aid donations in church), for giving to charity. See Note 11 for further details.

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2021	2020
	£	£	£	£
2				
2a Donations and legacies				
Stewardship	138,935	-	138,935	147,946
Gift Aid Donations	6,900	-	6,900	1,940
Tax Refunds on Giving (Note 4)	31,339	-	31,339	27,845
Cash Collections	192	-	192	1,156
Sub-total (Note 11)	177,366	-	177,366	178,888
Mission Collections	-	9,069	9,069	4,593
Legacies, Donations	13,522	-	13,522	9,243
Community Fete Grants/Donations	-	-	-	-
St. Lukes Fund	-	41,000	41,000	44,100
	190,888	50,069	240,957	236,825
2b Other Trading Activities				
Christmas Bazaar/Craft Fair	-	3,663	3,663	1,176
Hall Lettings	22,371	-	22,371	14,703
Photocopier	28	-	28	-
	22,399	3,663	26,061	15,879
2c Income from Investments				
Rent from 26DG	4,460	-	4,460	22
CBF interest	3	-	3	22
Housing Bond and Bank Interest	4	-	4	64
	4,467	-	4,467	86
2d Income from Church Activities				
Traidcraft Stall	920	-	920	1,112
Bookstall & Magazine Sales	491	-	491	44
Social Events, Courses & Other Activities	374	-	374	519
Outreach - Holiday Club	-	-	-	-
Youth Activities	-	-	-	153
Shining Stars	165	-	165	110
External Play (Adam & Eve)	-	-	-	-
Growing Leaders	-	-	-	-
Bishop's Discretionary	-	-	-	-
Banns, Funeral Fees, Verger Fees	789	-	789	1,388
HMRC Grant	3,004	414	3,418	4,343
Rebates and one-off	5,668	-	5,668	4,343
	11,410	414	11,824	12,012
TOTAL INCOME AND ENDOWMENTS	229,163	54,146	283,309	264,801

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2021	2020
	£	£	£	£
3a EXPENDITURE ON CHARITABLE ACTIVITIES				
Missionary and Charitable Giving				
Amos Trust	2,800	-	2,800	3,976
Christian Solidarity Worldwide	2,800	-	2,800	2,800
Church Army	2,800	-	2,800	2,800
Ealing Soup Kitchen	2,800	-	2,800	2,800
Ealing Christians Against Poverty	2,800	-	2,800	2,800
LAMB Health Foundation	2,800	-	2,800	2,800
Tearfund	-	1,028	1,028	1,828
Ealing Churches Winter Night Shelter	-	1,028	1,028	-
Lent Project	-	4,012	4,012	-
Bible Society	-	-	-	-
Christian Aid	-	353	353	924
The Grove Missional Community	-	7,500	7,500	7,500
Ealing Foodbank	-	4,257	4,257	904
Hospices of Hope	-	-	-	159
Climate for Change	-	-	-	936
Zambia Project	-	-	-	-
Support to People in Need	180	-	180	-
A Rocha	-	-	-	-
MacMillan Cancer Support	-	163	163	-
Bless Community Church	-	-	-	-
	16,980	18,341	35,321	30,227
3b The Work of the Church				
Diocesan Fund	96,077	-	96,077	96,925
Vicar's Expenses	1,220	-	1,220	1,026
Outside Speakers	-	-	-	-
Curate's Expenses	644	-	644	746
Associate Vicar's Expenses	101	-	101	451
Training / Staff Training/Retreat	1,007	-	1,007	6
Children and Youth	938	-	938	579
Music & Copyright Licensing	3,103	-	3,103	2,323
Outreach	663	-	663	493
Outreach - Children Categories	376	-	376	175
Publicity	615	-	615	938
Bookstall	-	-	-	1,094
Traidcraft Stall	2,070	-	2,070	798
Social Events	-	-	-	268
Community Fete Costs	-	-	-	-
Covid-19 Emergency Shopping	-	-	-	131
Christmas Bazaar Cost of Raising Funds)	158	-	158	-
Craft Fair	-	-	-	-
Play Expenses	-	-	-	-
Refreshments	466	-	466	240
Gifts	1,850	-	1,850	447
Flowers	82	-	82	-
Communion & Worship Costs	144	-	144	111
Diocesan Fees	535	-	535	1,040
Verger Fees	-	-	-	50
Bishop's Discretionary Fund	50	-	50	-
Worship Minister Expenses	-	208	208	110
Youth Worker Expenses	-	-	-	312
Intern Expenses & Rent	-	-	-	-
Families & Children's Worker	-	-	-	-
HMRC General	-	1,688	2,170	-
26DG Deposit (repayment)	541	-	541	-
	108,952	4,066	113,019	108,263
CARRIED FWD TO NEXT PAGE	125,932	22,407	148,339	138,490

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2021	2020
	£	£	£	£
BROUGHT FORWARD FROM LAST PAGE	125,932	22,407	148,339	138,490
3c Church Management and administration				
Printing, stationery & Postage	1,489	-	1,489	2,848
Salary Costs	25,189	22,544	47,733	59,543
Computing & Website Costs	2,936	-	2,936	2,921
Payroll & Accounting Software Fees	707	-	707	605
Subscriptions, Licences, Fees	350	-	350	678
Streaming	8,864	-	8,864	-
PCC/Leadership	-	-	-	-
Independent Examiner Fee	360	-	360	360
Television Licence	163	-	163	161
	<u>40,059</u>	<u>22,544</u>	<u>62,602</u>	<u>67,116</u>
Centre Running Costs	9,191	-	9,191	9,085
Water, Light and Heat	9,187	-	9,187	8,165
Telephone	627	-	627	877
Insurance	3,304	-	3,304	3,240
Council Tax	2,224	-	2,224	1,913
Gratuties	90	-	90	-
Cleaning	5,014	-	5,014	3,244
	<u>29,636</u>	<u>-</u>	<u>29,636</u>	<u>26,525</u>
Maintenance Costs	6,737	722	7,459	23,948
Maintenance Costs (Project)	-	-	-	-
Cottage Works	-	-	-	-
26 Drayton Gardens	5,839	-	5,839	850
	<u>12,576</u>	<u>722</u>	<u>13,298</u>	<u>24,798</u>
Church Management & Administration	82,270	23,266	105,536	128,802
	<u>208,203</u>	<u>45,673</u>	<u>253,876</u>	<u>299,549</u>
TOTAL RESOURCES EXPENDED	208,203	45,673	253,876	274,248

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021**4 Gift Aid Recovered**

In addition to the tax reclaims disclosed in note 2a, relating to planned giving, other voluntary donations include tax reclaims in their totals:

	2021 £	2021 £	2021 £	2020 £
	Unrestricted	Restricted	Total	Total
Tax reclaims on planned giving (2a)	31,339	-	31,339	28,051
Tax reclaims on other voluntary donations	-	-	-	-
	<u>31,339</u>	<u>-</u>	<u>31,339</u>	<u>28,051</u>

5 Debtors & prepaid expenses

	2021 £	2020 £
Prepaid expenses - Insurance	3,304	3,240
Tax refunds due on gift aid donations	-	-
Sundry debtors	19,588	2,019
	<u>22,892</u>	<u>13,713</u>

6 Bank balances

	2021 £	2020 £
Current account	136,614	128,863
Stewardship account	5	5
	<u>136,619</u>	<u>128,868</u>

7 Creditors and accrued expenses

	2020 £	2019 £
Charitable payment accruals	2,056	2,744
Sundry year-end expense accruals	-	-
	<u>2,056</u>	<u>7,073</u>

8 Unrestricted Funds

	Brought Forward £	Additions Income £	Transfers £	Amounts Used £	Carried Forward £
Designated Funds					
Mission Fund	2,171	-	15,965	(16,800)	1,336
Maintenance Reserve Fund	23,175	-	10,000	(1,884)	31,291
Cottage Maintenance Fund	95	-	-	-	95
Special Projects Fund	35,882	2,000	-	(10,838)	27,043
Support to People in Need	-	-	-	-	-
	<u>61,322</u>	<u>2,000</u>	<u>25,965</u>	<u>(29,522)</u>	<u>59,764.87</u>
26 Drayton Gardens	94,777	-	-	-	94,777
General Fund	32,772	230,826	(27,736)	(178,680)	57,181
Total Unrestricted Funds	<u>188,871</u>	<u>232,826</u>	<u>(1,771)</u>	<u>(208,203)</u>	<u>211,723</u>

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

9 Restricted Funds

	Brought Forward £	Additions Income £	Transfers £	Amounts Used £	Carried Forward £
Mission Fund	1	9,069	1,771	(10,841)	-
Flower Fund	47	-	-	-	47
St. Luke's Fund	31,082	41,414	-	(34,832)	37,664
Total Restricted Funds	31,130	50,483	1,771	(45,673)	37,711.73

The Mission Fund represents donations for missionary and charitable giving as disclosed in Note 3a.
The Flower Fund represents donations towards expenditure on church flowers throughout the year.
St. Luke's Fund represents a set donation from the St. Luke's Trust

10 Analysis of Net Assets By Fund

	Unrestricted £	Restricted £	Total 2021 £	Total 2020 £
Fixed Assets:				
26 Drayton Gardens	94,777	-	94,777	94,777
Missional Housing Bond	5,000	-	5,000	5,000
Net Current Assets	153,658	37,712	191,370	128,696
Total Net Assets	253,435	37,712	291,147	228,473

11 Payments to Mission Partners from Tithe

Per Note 1, the PCC has a long standing policy of allocating 10% of regular giving to charity. During 2019, charitable payments were made to the following charities from regular giving:
£1770 of the surplus tithe from 2020 was paid to the Diocesan Fund as part of the lent giving.
The carry forward for 2021 is shown in the Balance Sheet.

	2021 £	2020 £
Amos Trust	2,800	2,800
Ealing Soup Kitchen	2,800	2,800
Church Army	2,800	2,800
Ealing Christians Against Poverty	2,800	2,800
LAMB Health Foundation	2,800	2,800
Christian Solidarity Worldwide	2,800	2,800
A Rocha	-	-
Bless Community Church	-	-
YWAM	-	-
Zambia Project	-	-
Kenya	-	-
Bible Society	-	-
	<u>16,800</u>	<u>16,800</u>